

To reserve your holiday at Springfield Cottage please telephone or email to confirm availability. If the dates you require are available a provisional booking will be made, this will be held for 10 days to allow you to send us your deposit cheque and completed booking form. If we do not receive your deposit within ten days we will cancel your booking. All bookings must be made on the booking form below and accompanied by a deposit cheque (we regret that we are unable to accept credit cards).

1. A booking will be confirmed on receipt of a deposit of 10% of the cost together with a completed Booking Form. A confirmation receipt will be sent by return to the given address. The Booking form must be signed by the applicant on behalf of all the persons who will occupy the property. The deposit is non-refundable and we recommend that you obtain a suitable holiday insurance at the time of booking. Should your cheque be returned unpaid your holiday booking is automatically cancelled.
2. The balance of the accommodation cost is payable 6 weeks before the start of the rental period. No reminders will be sent. However if the booking is made less than 6 weeks before the start of the rental, then the full payment is due with the booking form. Payment is non-refundable unless we can re-let the cottage, which we will make every effort to do.
3. In the event you need to cancel please give us as much notice as possible, please confirm your cancellation in writing and obtain proof of posting. For cancellations less than 4 weeks before your holiday start date no rental will be refunded unless we are able to re-let the cottage. If we are able to re-let we will refund your rent less your initial deposit.
4. We reserve the right to refuse any booking without giving a reason. Should the property become unavailable for any reason we reserve the right to cancel any booking subject to our refunding you in full any sums you have paid to us. We do not accept any other liability.
5. All persons staying at the property must be listed on the booking form. At no time must the number of people occupying the Cottage exceed 4. It is the responsibility of the person signing the booking form to ensure these conditions are observed.
6. We reserve the right to ask any visitors or their guests to leave the property at any time should they be causing a nuisance to neighbours, damage to the property or exceeding the agreed number.
7. We are not requesting a damages deposit, as many other cottages do, but by making this booking you are undertaking to keep the premises and all the furniture, fixtures and fittings in or on the premises in the same state of repair and condition as at the start of the holiday. You are also undertaking to leave the premises in the same state of cleanliness and order as when you arrived. Any damage, breakages or excess cleaning (such as removal of stains from carpets and furnishings) must legally be paid for. Any damages should be reported to the owners as soon as possible.
8. The accommodation price includes all electricity, oil, bedding and towels (excluding beach towels).
9. No smoking. We would expect cigarettes smoked outside of the property to be disposed of and not left in the garden.
10. The letting's commence at 4pm and cease at 10.30am on the day of departure. Any other arrangements will be made at our discretion.
11. A BBQ is available for use of guests but this must be left clean or a charge will be made.
12. No pets are allowed at this property

We hope you enjoy your holiday. Should there be any problem with the property please contact us and we will do our best to deal with it as quickly as possible.

Please complete the booking form below:

BOOKING FORM

Arrival Date:

Departure Date:

Surname:	First Name:	Mr/Mrs/Ms/Miss
Address:		
Postcode:		
Tel (Day):	Tel (Evening):	Mobile:
Email:		

Total Party Size:
Full Name:
Age (if under 18):
Full Name:
Age (if under 18):
Full Name:
Age (if under 18):
Full Name:
Age (if under 18):

Cot: Yes/No
Highchair: Yes/No

Additional information _____

How did you hear about us? _____

I am over 18 and I have read, understood and accept the booking terms and conditions.

Signed _____
Date _____

Please make cheques payable to "Mr P Gillingham" return this form to: Mrs C Redhouse, Calvedon, Chaldon Herring, Dorchester, Dorset DT2 8DN

It is recommended that you take out Travel Insurance which includes cancellation cover